

Student Name(s) and Grade(s) in 2008-2009: _____

Casas Christian School

Enrollment Application Checklist 2008-2009

Please use this checklist to make sure you have included all necessary items in your enrollment packet. Attach the checklist to your enrollment papers and turn into the School Office. Our School Office hours are 7:30 am – 4:00 pm, Monday – Friday.

Only complete enrollment packets will be accepted. Questions? Call 297-0922.

Items needed to complete enrollment process:

Returning Students:

- _____ Application Form (one per family)
 - _____ Both Parents' Signatures on back page—#9 and bottom of page
 - _____ Answered #10 and #11 on back page
- _____ Photocopy of Immunization Records (all new students and current students who have received an immunization since February 2007)
- _____ Complete Information on "Blue" Card
 - _____ Both Parents' Signatures Required
 - _____ Doctor **AND** Hospital Information
 - _____ Emergency Contacts (**minimum of two with addresses & phone #s**)
- _____ First Aid Product Release for each student
- _____ Student Health History for each student
- _____ Activity Form (K-5th Grade **or** Middle School side of form)
- _____ Photocopy of Custody Arrangement (if applicable)
- _____ Volunteer Survey (one per family)
- _____ Mentoring Program Form (optional)
- _____ Financial Commitment Form (one per family)
- _____ Registration Fee—\$225 (_____ check payable to CCS **or** _____ 3-month payment plan)

New Students—Grades 1-8: *(Everything listed under "Returning Students" above, and...)*

- _____ Photocopy of Birth Certificate
- _____ Photocopy of Immunization Records
- _____ Transfer of Records Postcard (addressed to former school)
- _____ Photocopies of Report Cards for past two years (if applicable)
- _____ Photocopies of Standardized Testing for past two years (if applicable)
- _____ Student's Essay (grades 6-8 only)
- _____ Registration Fee—\$225 (check payable to CCS)
- _____ Application Fee—\$60 (check payable to CCS)

Kindergarten Students: *(Everything listed under "Returning Students" above, and...)*

- _____ Photocopy of Birth Certificate
- _____ Photocopy of Immunization Records
- _____ Registration Fee—\$225 (check payable to CCS)
- _____ Application Fee—\$60 (check payable to CCS)