

Student Name(s) and Grade(s) in 2009-2010: \_\_\_\_\_

*Casas Christian School*

**Enrollment Application Checklist  
2009-2010**

Please use this checklist to make sure you have included all necessary items in your enrollment packet. Attach the checklist to your enrollment papers and turn in to the School Office.

***Only complete enrollment packets will be accepted. Questions? Call 297-0922.***

**Items needed to complete enrollment process:**

- Returning Students**
- \_\_\_\_\_ Application Form (*one per family*)
    - \_\_\_ Both Parents' Signatures on back page—#9 and bottom of page
    - \_\_\_ Answered #10 and #11 on back page
  - \_\_\_\_\_ Photocopy of Immunization Records (*returning students who have received an immunization since February 2008 and all new students*)
  - \_\_\_\_\_ Affidavit of Intent for Private School (*Current kindergarten students and all new 1st-8th grade students*)
  - \_\_\_\_\_ Complete Information on "Blue" Card
    - \_\_\_ Both Parents' Signatures Required
    - \_\_\_ Doctor **AND** Hospital Information
    - \_\_\_ Emergency Contacts (*minimum of two with addresses & phone #s*)
  - \_\_\_\_\_ First Aid Product Release for each student
  - \_\_\_\_\_ Student Health History for each student
  - \_\_\_\_\_ Activity Form (*K-5th Grade or Middle School side of form*)
  - \_\_\_\_\_ Photocopy of Custody Arrangement (*if applicable*)
  - \_\_\_\_\_ Volunteer Survey (*one per family*)
  - \_\_\_\_\_ Mentoring Program Form (*optional*)
  - \_\_\_\_\_ Financial Commitment Form (*one per family*)
  - \_\_\_\_\_ Registration Fee—\$225 (*\_\_\_check payable to CCS or \_\_\_returning student payment plan*)

- New Students—Grades 1-8** (*Everything listed under "Returning Students" above, and...*)
- \_\_\_\_\_ Photocopy of Birth Certificate
  - \_\_\_\_\_ Transfer of Records Postcard (*addressed to former school*)
  - \_\_\_\_\_ Photocopies of Report Cards for past two years (*if applicable*)
  - \_\_\_\_\_ Photocopies of Standardized Testing for past two years (*if applicable*)
  - \_\_\_\_\_ Student's Essay (*grades 6-8 only*)
  - \_\_\_\_\_ Registration Fee—\$225 (*check payable to CCS*)
  - \_\_\_\_\_ Application Fee—\$60 (*check payable to CCS*)

- Kindergarten Students** (*Everything listed under "Returning Students" above, and...*)
- \_\_\_\_\_ Photocopy of Birth Certificate
  - \_\_\_\_\_ Registration Fee—\$225 (*check payable to CCS*)
  - \_\_\_\_\_ Application Fee—\$60 (*check payable to CCS*)